



MID-WISCONSIN FEDERATED LIBRARY SYSTEM

112 Clinton St., Horicon, WI 53032 Phone: (920) 485-0833 1-800-660-6899 FAX: (920) 485-0899 Website: www.mwfls.org

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MWFLS System Board Meeting

Tuesday, February 24, 2015

Mid-Wisconsin Federated Library System, 112 Clinton St., Horicon, WI 53032

Present: Jane Colwin, Polly Edgar, Geri Feucht, Mark Hanson, Gary Morgenstern, Dwayne Morris, Doug Rakowski, Ruth Schmitt, Sue Smith, Dan Stoffel filling in for Paul Ustruck.

Absent: Richard Greshay

MWFLS Staff: Sue Cantrell, Dustin Foust, Jackie Jacak

Library Appointee: Gerard Saylor

Guest: John Edgar, Candy Graulich Director of Hustisford, Alex Harvancik Director of Horicon

1. **Called to Order:** Meeting was called to order by Jane Colwin, Chairperson, at 6:04 p.m. The meeting was posted in accordance with open meetings law.
2. **Correspondence:** No additional correspondence was presented.
3. **Public Comment:** Graulich, Director of Hustisford Community Library, spoke in regard to Jefferson County looking at leaving Mid-Wisconsin Federated Library System. She is concerned about Jefferson County leaving. She does not think they are looking at other systems as part of their strategic plan, but to find a system that can offer better services. She asked that the MWFLS board start to listen to member libraries better and work at resolving issues.

Rakowski asked if the MWFLS board has heard what the specific issue(s) are as to why Jefferson County is looking at leaving MWFLS. None of the board members were aware of anything at this time.

4. **Approval of Agenda:** It was moved by Schmitt and seconded by Rakowski to approve the agenda as presented. Motion carried by voice vote.
5. **Approval of Previous Minutes:** The January 27, 2015 minutes were accepted as presented.
6. **Financial Reports:** It was moved by Smith and seconded by Morris to approve payment of the January 2015 computer checks in the amount of \$186,634.63, manual checks in the amount of \$363.50, and director requested reimbursement for \$466.48, for a total of \$187,464.61. Motion carried by roll call vote.

7. **Directors Report:** Cantrell informed the board that she, Foust, and Busch attended all of the Jefferson County library board meetings. At the meetings, she handed out a brochure that outlines the services MWFLS offers to its member libraries. The brochure was designed by Fischer, Public Information Designer for MWFLS. Cantrell was very pleased with the design Fischer put together and thanked her for her effort. Each trustee received a brochure. Cantrell will be visiting Dodge and Washington County library board meetings in the next couple of months. Colwin thanked Cantrell and Foust for an excellent job presenting at the Jefferson meetings.

Jefferson County Library Service board will meet Monday, March 2, 2015. At this time, they will make a recommendation to Jefferson County whether to stay with MWFLS or move to another system. Jefferson County libraries will need at least 80% of the county population vote, to leave MWFLS.

8. **Director's Council/trio Report:** Saylor reported the following items:
- Several directors at the February meeting asked the system for recommendations or guidance in regard to outside tech services. At this time, the system did not have any recommendations.
 - Directors are frustrated that TALKINGtech is not up and running as of yet.
 - Directors are frustrated that reports are not running properly.
 - Several directors would like explanations on how various helpdesk tickets are fixed. Foust noted the complexities to fixing some of these tickets would not make logical sense to someone without a technology background.
9. **Technology Report:** Foust has started the testing process for TALKINGtech. Foust stated Talking Tech will be up and running by the end of this week.

Foust will be doing an Overdrive Zinio workshop at West Bend Community Memorial Library on March 3rd for patrons.

The board thanked Busch and Foust for their time and dedication to all of the systems IT needs.

10. **Update on trio:** No further information was provided.
11. **Revision of Bylaws:** It was moved by Rakowski and seconded by Hanson to approve the bylaw revision section 1-VII. Motion carried by voice vote.

The board decided to postpone revisions of section 6. The board would like the individual duties to be more explicit than what is currently stated. Colwin will work with Stoffel to draft something for the April meeting.

12. **Approval of 2014 System Annual Report:** It was moved by Rakowski and seconded by Edgar that the MWFLS Board of Trustees approve the 2014 Annual Report, and Board President and System Director of this body is directed to sign said report. Motion carried by voice vote.

Cantrell reviewed with the board how e-book circulation numbers continue to increase. In 2013 E-book circulation was 80,419 in 2014 it was 111,428; 2013 E-audio was 22,691; in 2014 it was 35,502; 2013 E-video was 0 in 2014 it was 400.



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13. **Form a Strategic Plan Committee:** Cantrell and Colwin would like to appoint 9 members total to the Strategic Plan Committee. The committee would consist of 3 board members, 3 library directors, and 3 MWFLS staff. Colwin asked for 3 volunteers at this time, Hanson, Morris, and Rakowski agreed to serve. Jacak noted on June 2, 2015 the system will be sponsoring a Strategic Plan Workshop. Colwin also asked if the board would like a facilitator. Stoffel suggested contacting the Dodge County UW Extension office for someone to facilitate.
14. **Next Meeting Date:** Tuesday, April 28, 2015
15. **Adjourn:** 7:00 p.m.